

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L.R. Kimball
 Region/Locality: Tri-Cities
 Period: May-03

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
WSP/LEC/Coordination and Testing				33.50	
Conducted 911 test calls for Colonial Heights PSAP with Nextel Communications.	CH		4.00		
Coordinating EMF conversion for Colonial Heights PSAP with Verizon and Motorola (CPE vendor).	CH		4.00		
Continuing troubleshooting for Phase I deployment for Intrado clients with Colonial Heights PSAP.	CH		6.00		
Troubelshooted and resolved Intrado ALI delivery issues with Verizon for Colonial Heights PSAP.	CH		4.00		
Coordinated EMF modifications to 911 wireless trunks for Colonial Heights PSAP.	CH		5.50		
Tried to coordinate T-Mobile testing with NK, unsuccessfully	NK		2.00		
Obtained Phase I deployment extension from T-Mobile for New Kent County PSAP.	NK		2.00		
Coordinated Phase II ALI format conversions for Colonial Heights PSAP.	CH		6.00		
REPORTING				12.00	
Prepare monthly reports			8.00		
Report status to regional PSAP's			4.00		
COST RECOVERY				2.00	
Contacted all PSAP's by phone to begin the collection of data for FY03 trueups	Region		2.00		
TRAINING				4.00	
Training sheet work-screen grabs and documentation for P2 training for the various carriers and vendors in region PSAPs	Region		4.00		
GIS/PLANNING FOR MAPPING				41.75	

Researched cooperative procurement requirements for mapping systems with vendors and potential localities	Region		12.00		
Final review of contract for Petersburg for mapping system, attended 2 meetings.	PBG		8.00		
Met with New Kent and Charles City to determine if their mapping requirements could be met by piggybacking on an existing contract. Both localities had indicated a desire to buy the same system from the same vendor	NK, CC		6.00		
Contacted MSAG on behalf of NK and CC to obtain copies of current contracts with Craig Co and City of Salem, supplied copies for PSAP review, verified contracts with Craig and Salem	NK, CC		4.75		
Verified call routing for new Alltel sites in CC and NK at request of PSAP's	CC,NK		4.00		
Worked with PG to evaluate mapping as part of their new CAD procurement	PG		4.00		
Met with Col Hts to assess their current mapping system and determine if anything else is needed to be P2 ready	CH		3.00		
PSAP PLANNING				45.00	
CPE status review for Petersburg, CH, PG	PBG,CH,PG		5.00		
P2 PSAP assesment for CC conducted, information analyzed, data entered into PSAP Database	CC		11.00		
Teltronics product review and information gathering. Trying to document capabilities to provide to affected PSAPs in region	Region		12.00		
Arranged meeting with Hopewell to plan final P2 work	HPW		1.00		
PSAP database review and updates	Region		4.00		
Met with Colonial Hts to describe potential update of existing CPE	CH		4.00		
Met with Petersburg to describe potential update of existing CPE	PBG		4.00		
Met with Prince George to describe potential update of existing CPE	PG		4.00		
				138.25	
Completed Tasks					
Phase I calls now being accepted at all PSAP's in region from most carriers					

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Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments
New Kent is going to try and procure their mapping display system by piggy-backing on another contract.	Working with the County to identify potential contracts and coordinate review with the County Attorney.	
Phase II assessments have begun	All P2 assessments should be done by late May	
Charles City has interest in jointly buying a map display system with New Kent. Coordinating meetings between the 2 groups.		
Teltronics, who originally manufactured the Centralink CPE, has made an offer to all Motorola Centralink owners to update and support the CPE after Motorola drops support.	Will be working to coordinate a meeting with Teltronics and PSAPs during May	Potentially this could "save" the older Centralinks from being obsolete. Teltronics reports that a software upgrade will allow the older equipment to handle P1 and P2 calls with no problems. Have not seen all documentation on the upgrade at this point.